# CAMPUS CLUB MEMBERSHIP POLICIES



#### GOOD STANDING

All Campus Club functions and events must be sponsored by a club member in good standing. Your electronic membership card allows you to sign for services when using the dining or bar facilities. The card is the property of the Campus Club and may be canceled at any time.

#### STATEMENTS AND PAYMENTS

Payment for club services for the past month will be billed at the beginning of each month. You may pay with credit card or check. You may also use Autopay (email us at cclub@umn.edu to request a form or ask for one the next time you're at the Campus Club). The club policy is payment by the 25th of each month. Past due accounts may be assessed a finance charge of 1.5% (18% annually).

### CHANGE OF STATUS

If you change residence, jobs, email, telephone, etc., please contact us via email at cclub@umn.edu or 612-625-9696 so we can update your membership record.

#### ALCOHOLIC BEVERAGES

The Campus Club serves beer, wine, and spirits. Members and guests must be 21 years of age to be served. We will ask for valid identification from any person who looks to be under the age of 35. The club will not serve alcoholic beverages to members or guests who appear to be intoxicated.

## OUTSIDE FOOD AND BEVERAGE

We do not allow you to bring food and beverage from home or that you purchased elsewhere. If you are here for an event, the event contact will have preordered food and beverage for your group. Please contact us in advance if you or one of your guests have special dietary needs that need special accommodation.

You may not bring your own alcohol to the Campus Club. The exception to this is if you would like to bring in a bottle of wine, champagne or spirits for a special celebration, in which case corkage fees will apply. Please contact us in advance about this.

#### AS AN INDIVIDUAL MEMBER

Only you and your spouse/partner/associates are permitted to use your card for services and incur costs at the Campus Club. You may pay as you go (with cash, check or credit card) or charge to your member account. You may, of course, bring guests, however we have a limited number of tables that hold more than 8 guests. You may want to reserve a table if you have 6 or more guests. *Make a reservation online or call our front desk*.

CampusClubUMN.org/dine-in-reservation-request | 612-626-7788.

Your guests' charges will be billed to your account or they may pay with cash, check or credit card. Please use Guest Cards\* in the Servery. In the bar, please tell the bartenders your member number and how your guests will be paying. You must be present to use your card for services unless you make arrangements in advance. Please do not loan your card. Call 612-626-7788 to make arrangements in advance.

\*Guest Cards are small paper cards that tell our cashiers how to charge a guest's lunch. You hand them out to your guests prior to them approaching our cashiers. This system makes it easier for you to bring guests to the Campus Club for lunch. Call our front desk in advance to request these, or just ask at the front desk when you arrive. If you bring guests regularly, we're happy to give you a supply.

Write your Campus Club member number on the cards and indicate on each card whether you are charging this to your personal account or whether your guest is paying. If you reserve a table or a room, we will fill out Guest Cards for you. Let us know whether to charge your personal account or whether your guest is paying. Pick these up at the front desk when you arrive.

### AS A DEPARTMENT MEMBER

Your account number will be shared with you via email and you will receive two membership cards with this number. These cards are for department use only. We suggest that the department administrator, or other responsible person be in charge of the cards and the card number, and keep track of who is using the Club and for what purpose. It's up to you, who from your department may use your account, however personal use of the department membership is not allowed. The membership is a University asset and therefore must be used for business purposes only. You must charge to the account or pay with a University P-card. We can invoice alcohol for Department events separately from other event fees if needed.

Make a reservation for lunch online or call our front desk.

CampusClubUMN.org/dine-in-reservation-request | 612-626-7788.

## AT THE CAMPUS CLUB

All Campus Club functions and events must be sponsored by a Club member in good standing. Your electronic membership card allows you to purchase services when using the dining or bar facilities. The Card is the property of The Campus Club and may be canceled at any time. We request that appropriate attire be worn when dining or attending functions at The Campus Club. Lab coats, scrubs, and torn blue jeans are not appropriate.

We prefer that you charge to your account. If you forget your card we can look up your member number in our files. This relates to a ruling from the IRS regarding our tax-exempt status. However you may also pay with cash, check or credit card if you are not using a department membership.